





**Brighton & Hove  
City Council**

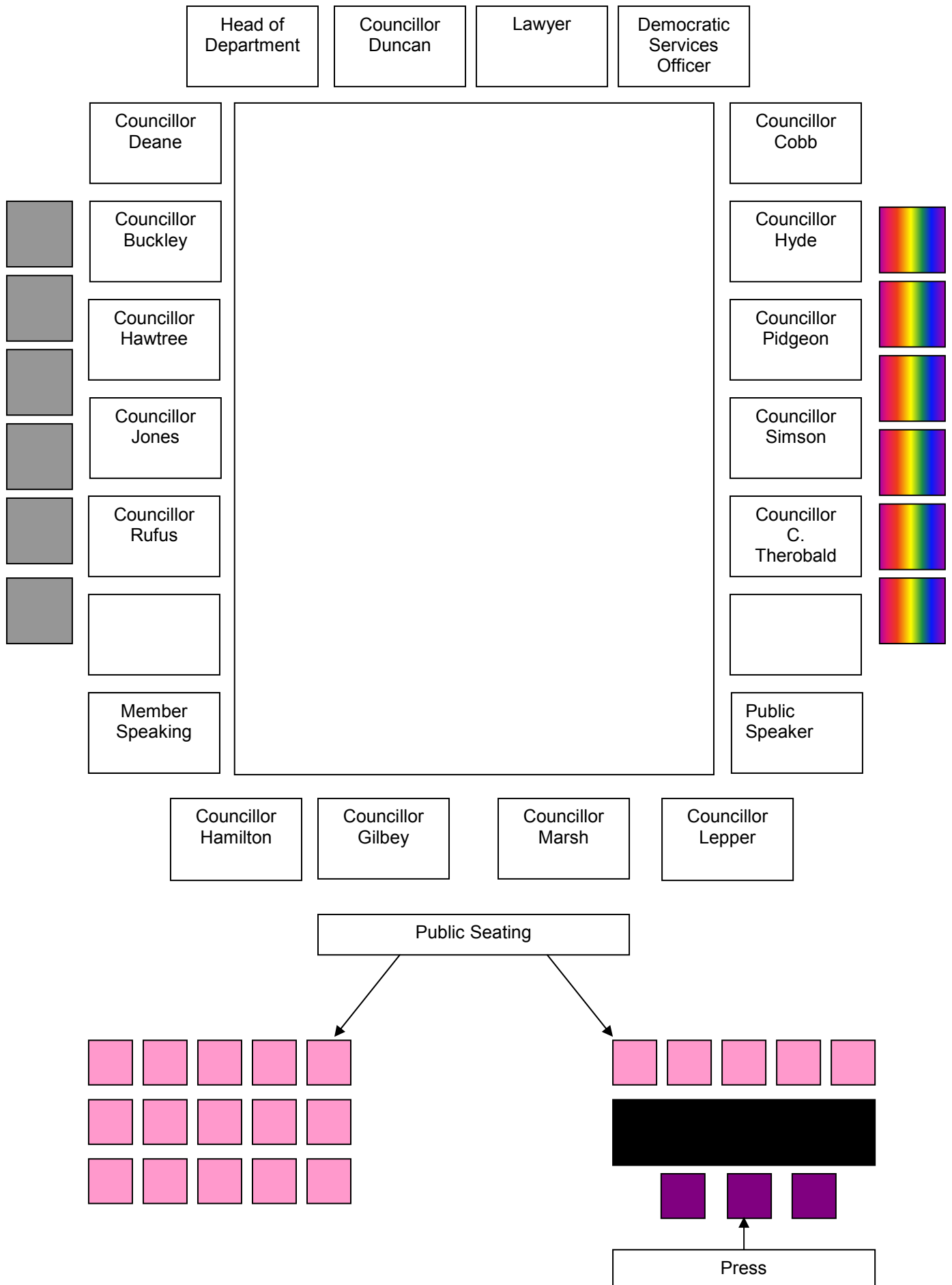
# Licensing Committee

## (Non-Licensing Act 2003 Functions)

Title:	<b>Licensing Committee (Non Licensing Act 2003 Functions)</b>
Date:	<b>22 November 2012</b>
Time:	<b>3.30pm(or at conclusion of (Licensing Act 2003 Functions) Meeting</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> Duncan (Chair), Deane (Deputy Chair), Cobb (Opposition Spokesperson), Lepper (Opposition Spokesperson), Buckley, Gilbey, Hamilton, Hawtree, Hyde, Jones, Marsh, Pidgeon, Rufus, Simson and C Theobald
Contact:	<b>Penny Jennings</b> Democratic Services Officer 01273 291065 penny.jennings@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p><b>FIRE / EMERGENCY EVACUATION PROCEDURE</b></p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> <li>• You should proceed calmly; do not run and do not use the lifts;</li> <li>• Do not stop to collect personal belongings;</li> <li>• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</li> <li>• Do not re-enter the building until told that it is safe to do so.</li> </ul>

# Democratic Services: Meeting Layout



## AGENDA

### 10. PROCEDURAL BUSINESS

(a) Declaration of Substitutes: Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public: To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

*NOTE: Any item appearing in Part 2 of the Agenda states in its heading either that it is confidential or the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the categories of exempt information is available for public inspection at Brighton and Hove Town Halls.*

### 11. MINUTES OF THE PREVIOUS MEETING

1 - 4

Minutes of the meeting held on 28 June 2012 (copy attached)

### 12. CHAIR'S COMMUNICATIONS

### 13. PUBLIC INVOLVEMENT

## LICENSING COMMITTEE (NON LICENSING ACT 2003 FUNCTIONS)

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or at the meeting itself.
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the [14 November 2012].
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the [14 November ].

### 14. ISSUES RAISED BY MEMBERS

To consider the following matters raised by Members:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion.

### 15. LICENCE FEES 2013/14

5 - 26

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Tim Nichols

Tel: 29-2163

Ward Affected: All Wards

### 16. HACKNEY CARRIAGE UNMET DEMAND SURVEY

27 - 170

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Martin Seymour

Tel: 296659

Ward Affected: All Wards

### 17. WHEELCHAIR ACCESSIBILITY POLICY FOR HACKNEY CARRIAGE AND PRIVATE HIRE, DRIVERS, VEHICLES AND OPERATORS

171 -  
184

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Martin Seymour

Tel: 296659

Ward Affected: All Wards

### 18. HACKNEY CARRIAGE / PRIVATE HIRE TRADE ETHNICITY MONITORING

185 -  
206

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Martin Seymour

Tel: 296659

Ward Affected: All Wards

**19. CCTV MONITORING IN LICENSED HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES - UPDATE**

**207 -  
210**

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Martin Seymour

Tel: 296659

Ward Affected: All Wards

**20. ITEMS TO GO FORWARD TO COUNCIL**

To consider items to be submitted to the INSERT DATE Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting*

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Penny Jennings, (01273 291065, email [penny.jennnings@brighton-hove.gov.uk](mailto:penny.jennnings@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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